



# St. Edward's Church of England Academy

Westwood Road, Leek, ST13 8DN  
 Telephone: 01538 714740  
 Principal: Mr. T. Hutchinson  
<http://stedwards.academy>

October, 2018

Dear Parent/Guardian,

## YEAR 8 OUTDOOR EDUCATION CAMP

Purpose of the visit	Outdoor Education
Date:	Monday 21st to Friday 25th October, 2019
Departure time	10.00am (approximately)
Return time and place	3.00pm (approximately) at the bus park On the day of the visit, we will use Facebook and text message to advise of any delays.
Pupils should bring...	Kit list to be handed out during parents' meeting
Clothing	Outdoor clothing (see above)
Medication	Please bring any medication required during this visit to the school reception the week prior to the trip if possible/on day of visit if medication needed at weekend
Cost	£292.00 Payments are payable in instalments – please see full details below Please note that payments or consent forms will not be accepted after the final payment date of Wednesday 24 <sup>th</sup> October 2018.
Terms and Conditions of the booking	Please see full details below

The Year 8 Outdoor Pursuits Camp for October 2019 has been booked at the exciting location of Boreatton Park, Shropshire which is a PGL Centre. If you have not heard of PGL, it is a company which has been involved in the provision of children's outdoor education since 1957. To quote from their website "We build high quality, safe adventure centres, dedicated purely to children, using only top quality equipment. We employ a specially trained, motivated and compassionate team with specialist activity instructors. We offer exciting and inventive holidays, with never a dull moment from dawn 'til dusk." For more information, please see the following website: [www.pgl.co.uk/parents](http://www.pgl.co.uk/parents)

Boreatton Park is their biggest and most popular centre, set around an impressive mansion house which dates back to 1857 and which has a different window for each day of the year! Our accommodation will be within the "Tall Timbers" Lodges near to the mansion house. The lodges have mainly four or six beds per room with en-suite showers/toilets. Boreatton Park can offer more activities than any of PGL's other adventure centres in the UK. The grounds are so large, the children may not have chance to explore them all, even by the end of the week! There are many great facilities spread over the 240 acres of grounds, including a river, three lakes and a 37ft sandstone cliff for abseiling. There are also five zip wires (including one across a lake), abseil towers, a high ropes course, Jacobs' Ladders, five quad bike tracks, six giant swings and a sports hall with an indoor climbing wall. Activities during the week may include using some of the facilities already listed above plus others such as kayaking, archery, raft-building, bush-craft, team building, problem solving etc. Each evening there is a fun-packed entertainment programme to engage your child.

Please note that we have booked 150 places for this outdoor education trip and have based this figure on the average number of pupils who have chosen to participate in similar trips over the last few years. We expect this number of places to fill up quickly, so please book early.

**If you wish for your child to attend the Outdoor Pursuits Camp, a non-refundable deposit of £45.00 is required by Wednesday 24<sup>th</sup> October, 2018 to secure a place.**

The total cost of the week, including transport will be £292.00.

As this is a considerable amount of money and we appreciate that some parents will still be paying towards the Year 7 French trip, we are offering 2 payment options to parents:

**All: Pay a non-refundable deposit of £45.00 via Parent pay by 24<sup>th</sup> October, 2018 to guarantee your booking**

Option 1 Make the final payment (another £247.00) immediately – no further payment will be required.

Option 2 After paying the initial non-refundable deposit of £45.00, make four further payments:  
A payment of £70.00 by 31<sup>st</sup> January 2019  
A payment of £70.00 by 29<sup>th</sup> March 2019  
A payment of £70.00 by 31<sup>st</sup> May 2019  
A final payment of £37.00 by 14<sup>th</sup> June 2019

**We can only guarantee your child a place if you pay the initial £45 deposit by 24<sup>th</sup> October, 2018.**

According to PGL's terms of and conditions, if you cancel your child's place, the following fees will apply:

"In the event of cancellation by a paying member more than 8 weeks before your course, the deposit and any interim payments may be transferred to a substitute member. However, if this is not possible, then the deposit and interim payment will be retained by us. For cancellations made less than 8 weeks prior to your course, the payments made may be transferred to a substitute member but we reserve the right to charge an administration fee of £25, plus any direct costs incurred. However, if a transfer is not possible, the cancellation will be subject to the following charges:

- 56-29 days before your course: 60%
- 28-15 days before your course: 80%
- 14 days or less before your course: 100%"

**Please note that although withdrawals due to illness/medical reasons with documented proof can be claimed off the insurance, any withdrawal for other reasons can only be refunded at the school's discretion if another pupil is able to take the place. No refunds will be possible within 2 weeks of the trip and any refunds are calculated on a sliding scale prior to this. Like with any holiday booking through a travel agent, deposits are not refundable. In addition to this, if the agreed amount is not paid in full by the dates agreed, your child may not be allowed to travel. Please note that the school will not be responsible for any fees associated with cancellations or changes.**



Please note that St Edward's Church of England Academy continues to reserve the right to refuse participation on any educational, sporting or leisure visit on the grounds of Health and Safety, which may or may not be related to behaviour. Any pupil whose behaviour becomes unacceptable may be excluded from the visit and any expenses will be the responsibility of their parents or carers.

The Milner Bequest Charity Fund is available (by application) to provide financial assistance to needy families who live in Leek. If you feel that your child is unable to take part due to financial concerns, please contact the academy via [financeoffice@st-edwards.staffs.sch.uk](mailto:financeoffice@st-edwards.staffs.sch.uk)

If you would like your child to attend this camp, please complete and return the slip below to school by Wednesday 24<sup>th</sup> October 2018, with the relevant payment option ticked, and pay the non-refundable deposit of £45.00 via Parent pay. Further information regarding this trip will be sent out at a later date.

Yours sincerely,

Mrs E. Salmon  
(Camp trip organiser)

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**Please return this slip to your child's House Tutor by Wednesday 24<sup>th</sup> October.**

**YEAR 8 OUTDOOR PURSUITS CAMP - OCTOBER 2019**

Pupil Name: \_\_\_\_\_ House group: \_\_\_\_\_

I give permission for my child to attend the Outdoor Pursuits Camp in October 2019.

Please tick **one** of the boxes below

I will make the full payment of £292.00 now (£45.00 non-refundable deposit to be paid by 24<sup>th</sup> October, 2018) via Parent pay

I will pay the non-refundable deposit of £45.00 now (by 24<sup>th</sup> October) via Parent pay followed by the following payments:

A payment of £70.00 by 31.01.19

A payment of £70.00 by 29.03.19

A payment of £70.00 by 31.05.19

A final payment of £37.00 by 14.06.19

My child does not want to attend the Year 8 Camp Trip 2019

Signed: \_\_\_\_\_ (Parent/Guardian) Date: \_\_\_\_\_



Collaborating with the Leek Federation

